

**NOTICE OF MEETING OF THE BROWN HILL  
AND KESWICK CREEKS STORMWATER BOARD'S  
AUDIT AND RISK COMMITTEE**

**THURSDAY 8 AUGUST 2019**

Notice is hereby given that a meeting of the Brown Hill and Keswick Creeks Stormwater Board's Audit and Risk Committee will be held in The Library at The Naval, Military and Air Force Club 111 Hutt Street, Adelaide on Thursday 8 August 2019 commencing at 5.30pm.

Issue date: Saturday 3 August 2019

**MEMBERSHIP**

J Choate (Chairperson)  
R Barratt (Board Member)  
P Gelston (Board Member)  
G Vogt (Board Member)  
Justin Humphrey (Independent)

**ATTENDEES**

Peta Mantzarapis (Project Director)  
P Coonan (Project Secretariat)

## **Acknowledgement of Country**

We would like to acknowledge this land that we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their country.

We also acknowledge the Kurna people as the custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

# AGENDA

## MEETING OF THE BROWN HILL AND KESWICK CREEKS STORMWATER BOARD'S AUDIT AND RISK COMMITTEE

Thursday 8 August 2019

Commencing at 5.30pm

### 1. Meeting Administration

#### 1.1 Apologies

#### 1.2 Minutes

Minutes of the meeting of the Brown Hill and Keswick Creeks Stormwater Board's Audit and Risk Committee held on 13 June 2019 are attached for approval.

#### 1.3 Declaration of Interests

Committee members are requested to declare here any personal interest in the subject matter of any item on the agenda.

### 2. Discussion items

#### 2.1 Policies

2.1.1 Policy Summary – overview of the policies detailed below

2.1.2 Financial Delegations policy – draft attached for discussion

2.1.3 Procurement policy and Terms of Reference for Technical Assessment Panel attached for discussion

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**3. Financial matters**

**3.1 Financial Report – June 2019**

- 3.1.1 Statement of Comprehensive Income
- 3.1.2 Balance Sheet
- 3.1.3 Statement of Cash Position

**3.2 Audited Accounts - 2018/19**

- 3.2.1 Draft audited accounts - attached for consideration and comment

**4 Other business**

- 4.1 Draft Annual Report – attached for consideration and comment
- 4.2 Ownership and control of assets – Project Director to provide update
- 4.3 SMA liaison and LGFA Account – Project Director to provide update

**5 Next meeting**

**6 Meeting close**